



EAST AFRICA CHILDREN'S PROJECT

Trustees' Annual Report and Accounts

for the year ended

31 March 2020

EACP is a Registered Charity in England and Wales (No. 1136340)

**Trustees: Pieter Lagaay, Jennie Lawes, Martin Sadofski, Ros Stow
2 Eastfield Crescent, Brighton BN1 8EL
www.eacpcharity.com**



Registration details and Trustees

Charity name	EAST AFRICA CHILDREN'S PROJECT ("EACP")
Registered in England and Wales	No. 1136340
Principal address	2 Eastfield Crescent Brighton BN1 8EL
Website	www.eacpcharity.com

Trustee name	Office	Date of appointment
Pieter Lagaay	Chairman	8 March 2010
Jennie Lawes	Secretary	20 January 2011
Martin Sadofski	Communications	11 December 2012
Ros Stow	Treasurer	8 March 2010



Welcome to EACP's Annual Report for the year to 31 March 2020

The Trustees of EACP are delighted to present their tenth annual report for EACP's year ended 31 March 2020.

Since inception, our aggregate income now exceeds £300,000 and, as always, we extend our warmest thanks and appreciation to the many people who donate their money or time to EACP's work and who have made this achievement possible.

In the remainder of this report we will provide you with details of our:

- Structure, governance and management.
- Charitable objects and how we are putting them into practice.
- Project partners in East Africa and our combined achievements.
- Financial performance this year.

There then follow EACP's receipts and payments accounts for the year ended 31 March 2020.



Structure, governance and management

Constitution

EACP began in August 2009 as an informal organisation under the direction of Pieter Lagaay, providing support to projects in East Africa. It soon became apparent that there was a tremendous public interest in these activities and what Pieter was trying to achieve. The logical next step was to enact a more formal constitution and seek full charitable status.

EACP was constituted as a charitable trust under a Trust Deed dated 8 March 2010 and, following amendments to its objects, a new Trust Deed was enacted on 20 May 2010 (the 'Trust Deed'). EACP then successfully obtained registration as a charity in England and Wales on 14 June 2010.

Recruitment and appointment of trustees

Under the terms of the Trust Deed, EACP must have a minimum of three trustees who are appointed for a term of one year.

Pieter Lagaay who has a long and distinguished background in children's education, particularly those with special needs as well as experience with development charities in Africa, was appointed one of the first Trustees and he brought together other friends and associates with relevant professional experience to act with him. Trustees are subject to annual re-election by a majority of their fellow Trustees.

New trustees are provided with guidance produced by the Charities Commission, for example the publication 'The Essential Trustee', and ongoing training needs of trustees are reviewed on an annual basis.

We currently have four Trustees who bring a complementary mix of development, fundraising, communications and financial skills to EACP.

Governance and management

The work of EACP is directed by its Trustees, who provide their services voluntarily and are ably assisted by a group of committed volunteers. The Trustees are in regular contact and hold regular meetings where formal decisions are made and minuted.

We are fully aware of our obligations to our donors and the trust they have placed in us when donating funds. With that in mind, we have developed policies and procedures to minimise the risks to EACP's assets.

For example, we conduct checks on potential new project partners, formally assess all requests for funding in terms of risks, viability and relevance to our charitable donations, and monitor the outcomes of the initiatives we support.



We also aim to conduct a monitoring visit to the projects we support every two to three years. Pieter Lagaay and Jennie Lawes visited various projects in Kenya, Tanzania and Uganda in May 2016 and Pieter Lagaay, accompanied by Barry Harper, one of our volunteers, visited these three countries again in June 2019. The visits provide vital understanding of the existing work being carried out by our project partners as well as exploring new ideas and new organisations which we may consider supporting. One focus during the 2019 visit was on the safeguarding policies in place at our partner organisations. Following the visit EACP updated its Child Safeguarding Policies which all partner organisations sign up to as a condition of working with us. Future Trustee visits will be subject to careful consideration of health risks in the current climate, and the next visit will not be before 2022.

Objects and activities

Objects

The charitable objects of EACP are:

- To advance the education of children and adults in East Africa for the benefit of the public through the provision of or the assistance in the provision of education, educational materials and training.
- The relief of poverty and the promotion and preservation of good health of children and adults in East Africa, through the provision of or the assistance in the provision of projects designed to improve health and welfare.

Main activities

The main activity undertaken by EACP in furtherance of these objectives is the support of projects which:

- Directly improve the health, welfare and education of disadvantaged children and their families.
- Provide training or sustainable livelihoods for young adults and women which directly or indirectly improve the health, welfare and education of disadvantaged children.

EACP currently supports small, manageable projects in Kenya, Tanzania and Uganda that produce tangible outcomes for children in need. We strongly believe that working together with local partners produces the best results and our work could not be undertaken without the dedication and initiative of the people who manage the projects we support. We firmly believe that local solutions to local problems are the most effective means of delivering longer term positive change for children and their communities.



Public benefit

In exercising their duties and, in particular, in making decisions as to how EACP's resources will be applied, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission, as required by Section 4(6) Charities Act 2006 and the Charities (Accounts and Reports) Regulations 2008.

Achievements and performance

EACP's main focus this year continued to be initiatives which support improvements in children's education, health and welfare.

Our core funding stream continues to be our regular donations from generous individuals, mostly in the Brighton & Hove area. These monthly donations enable us to cover our regular commitments to our partners, largely for day to day educational and subsistence needs, as well as small one-off contributions, for example to fund the purchase solar lamps or mosquito nets.

Our two main additional fundraising strategies are: to approach grant making bodies for general funding or to fund specific larger projects; and promoting a programme of twinning the schools and children's centres we support in East Africa with a UK school.

This year, grant funding has been mainly applied to larger building projects, such as new classrooms and dormitories, in Kenya and Uganda. Towards the end of the year we also obtained specific grant funding to connect the Joy Children's Centre to the main sewage system. This project is now well under way and will considerably enhance the sanitation facilities at Joy, as well as reducing monthly outgoings in relation to the emptying of the current septic tank.

Four twinning arrangements are now in place which have delivered a hugely beneficial funding source for educational and health initiatives at the schools and centres we support. There is also the benefit to both sides in terms of learning opportunities and cultural exchange.

While our funding stream remains steady at present, we are mindful that the Covid 19 outbreak and future uncertainty may impact on all our funding streams. For example, individual donors may find their circumstances have changed, there may be more competition for grant funding and, since March 2020 the Covid 19 outbreak has had a significant adverse effect on the ability of UK and African schools to actively participate in twinning arrangements.

During the year, we made grants to seven organisations, all of whom we have supported in previous years, as described below.

Joy Children's Centre, Ruiru, near Thika, Kenya ('Joy')

EACP has provided significant support to Joy since 2010 and Joy is now twinned with the Lyceum School in London. Joy now has a stable population of around 70 residential children and 300 day



pupils, the resident children being largely orphans or have families who are unable to care for them, perhaps due to complex special needs.

The Trustees have always been highly impressed with the dedication and resourcefulness of Joy's management team. Joy was set up by Sarah Wanjiku in September 2004. Sarah and her husband Jimnah direct and oversee Joy's activities, assisted by a team of dedicated board members with a big vision to end the vicious cycle of poverty.

We continue to support Joy with a monthly donation of Kenyan New Shilling 54,000 (approximately £450 but dependent on exchange rates) towards day to day teaching and subsistence costs, and we also fund capital projects as well as further education for Joy's resident children.

During the Trustee visit to Joy in 2019, we observed that the projects we had previously funded, including tailoring, a well, a biogas installation and a pig unit, were operating very well. We also observed that Joy had a need for improved IT and communications ability, both to aid interactions with EACP and to improve learning opportunities for the children. During the year we funded improved IT equipment and internet connectivity. Our funding has also enabled completion of the construction of a new dormitory, including new sanitary facilities, and fitting out of the dormitory is now partially complete. Prior to the year end, we raised specific funding, by way of a grant from the Camellia Foundation, to connect Joy to the main sewerage system and this work will be carried out in the coming year.

At the time of writing Covid-19 is having a significantly adverse effect on Joy's financial stability as the school facilities are unable to function as normal. The educational progress of high school students we are funding has been impeded as well as opportunities for tertiary education for those who have graduated from high school. We will consider funding additional high school students and tertiary education when there is more clarity about the impact of Covid 19 on schools and colleges to be able to deliver appropriate educational standards and about our own funding situation and our ability to make long term funding commitments with confidence.

Hope Revival Children's Centre, Musoma, Mara, Tanzania ('HRCO')

The Trustees were introduced to HRCO in 2013 and were impressed with the drive and commitment of its founders to improving the lives of children in a remote and poor area of northern Tanzania.

HRCO was set up to provide holistic care for orphans and street children including provision of their basic needs, health care, education and training, advocacy as well as HIV/AIDS prevention. HRCO also seeks to empower disadvantaged and marginalized communities through creation of an ambitious range of opportunities in education and income generating activities.

During the Trustee visit in 2019, we found that the projects for training young adults in shoe and garment making were doing well. We observed that funding for improved sleeping, solar lighting and water facilities at HRCO would be beneficial and these items have been supported during the year. We have also supported gardening and livestock initiatives to provide income and subsistence for the HRCO community as well as school uniforms so that orphans with no other source of support are able to attend secondary school.



Poor water quality, combined with poor hygiene and sanitation practices, causes illness and death among many families in East Africa. One fifth of all deaths of children under 5 years could be prevented with adequate water, sanitation and Hygiene (“WASH”)¹. In 2019 EACP, in partnership with HRCO, delivered a WASH training programme in northern Tanzania. This project was supported by a major grant awarded by a large UK Charitable Trust. HRCO organised a 3-day training course for 30 local community representatives on effective WASH practices within households. These 30 trained representatives then became ambassadors to promote the dissemination and application of WASH knowledge and understanding to around 600 households (or around 3,000 people) in their local communities, including young people and children, improving household hygiene and reducing illness and disease from contaminated water. The WASH programme, combined with the use of locally made bio-sand water filters (BSWFs), has been so successful that HRCO has received full Tanzania Accreditation to provide WASH projects nationally.

The Popp Education Centre (now part of the Friends of Children community organisation), Dar Es Salaam, Tanzania ('Popp')

The Popp centre is run by Moses Vincent and focuses on providing much needed children’s nursery facilities to the local community. During the Trustee visit we observed that the nursery building needed roof repairs which we have since funded, along with further desks, a water pump and other equipment for the nursery.

St Vianney School, Uganda ('St Vianney')

The head teacher at St Vianney approached EACP during 2015 after reading about our work on our website. We then visited St Vianney in 2016 and 2019 and have been pleased to continue support the school which serves a large rural area. St Vianney is twinned with Sancton Wood School in Cambridge.

This year, the funding from EACP and Sancton Wood School enabled St Vianney to purchase educational and playground equipment, as well as a water pump.

The Covid-19 outbreak toward the year end has forced St Vianney to close as a school which means that it is struggling to support local orphans. We are currently providing limited support to ensure food supplies are available for these orphans.

Faith School, Uganda ('Faith')

Faith was introduced to us in 2017 by one of our volunteers who has been supporting the school for some years. Faith is a thriving, well run organisation which has much support from the local community but needs assistance in order to provide educational opportunities to local children.

¹ WHO 2019



Faith is twinned with one of the Eaton Square group of schools in London. During the year we have supported the provision of educational books, educational and play equipment, uniforms for orphans who would otherwise not be able to attend school, and a new latrine at Faith.

Bulogo School, Uganda ('Bulogo')

Bulogo became a partner in 2017 after the Headmistress approached us and we began making small grants, having conducted satisfactory due diligence checks.

Bulogo is twinned with one of the Eaton Square group of schools in London. This year, from funding raised by Eaton Square and EACP, we have supported solar lamps and desks for the school, fencing to protect the school garden from animals and a large school garden project to provide lunches for the needy school children, thus raising educational performance and knowledge and skills of agriculture within the school community

Rights Hearts, Uganda

We have continued to support a pilot project with the Right Hearts initiative in Uganda following an introduction from another charitable organisation in Brighton. Right Hearts provides reusable and disposable sanitary protection to girls at school and we have provided £50 per month during the pilot period. This came to an end at the end of 2019 and, despite evidence as to the efficacy of the project, we have decided not to continue supporting Right Hearts, but to focus our funding on our longer-term partner organisations.

Financial review

Incoming resources

EACP's total income during the year £43,615 (2019: £51,334). Most of our income was from voluntary donations as shown in the following table:

	Year ended 31 March 2020			Year ended 31 March 2019		
	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £
Income						
Voluntary donations	42,188	26,845	15,343	49,515	20,033	29,482
Fundraising activities	1,426	1,426		1,817	1,817	
Interest	1	1		2	2	
	43,615	28,272	15,343	51,334	21,852	29,482

Our largest source of voluntary donations (both restricted and unrestricted) was from grant-making bodies. Except for specific funding applications, we seek to raise grant funding on an unrestricted basis, so that it may be applied where most needed. Donations from individuals by regular standing order continued at approximately the same level as in 2019. These regular donations provide us with more than sufficient funds to meet our regular funding commitments and we also benefit from gift aid on most of them.



Restricted voluntary donations largely comprise funds raised from grant-making bodies in response to appeals and funding applications for the Joy dormitory building project and a new project to connect Joy to the main sewage system (to commence in the next financial year), as well as funds raised by UK schools for their twinned schools in Kenya and Uganda.

Resources expended

During the year, EACP expended a total of £42,621 (2019: £52,965):

	Year ended 31 March 2020			Year ended 31 March 2019		
	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £
Charitable activities ²	34,636	22,283	12,353	50,298	20,044	30,254
Fundraising costs	1,671	1,671	-	2,132	904	1,228
Administration costs	96	96	-	535	535	-
Trustee monitoring visit	6,218	6,218	-	-	-	-
	42,621	30,268	12,353	52,965	21,483	31,482

£34,636 or 81.2% (2019: £50,298 or 95.0 %) of our total expenditure went in grants and donations to the charitable activities and projects we support as follows:

	2020 £	2019 £
Joy	16,741	15,487
HRCO	6,544	7,053
Bulogo	3,160	5,968
Faith	2,816	1,226
St Vianney	2,791	18,312
Popp Centre	1,973	1,895
Right Hearts	610	357
	£34,636	£50,298

Joy was the main beneficiary of our grants this year, arising from our regular monthly grants towards educational and subsistence costs, one-off grants for small items of equipment, further payments towards the girls' dormitory, where the structure is now complete but further funding is required to furnish the dormitory (which we aim to fund in the coming financial year) and assistance with High School fees and Tertiary education for children resident at Joy.

The St Vianney classroom building project had been completed during the previous financial year and, in keeping with the strategy we reported last year, we have not taken on any further major building projects but, instead, have primarily funded small, discrete projects at St Vianney at with our other partners.

² Including money transfer costs



As a small charity run entirely by volunteers, we strive to minimise our expenditure on items other than direct project costs.

Our fundraising costs largely comprise commission paid to a fund-raising consultant who has introduced us to various grant making bodies from which we raised over £13,000 (2019: £15,000) during the year.

Our administration costs were only £96 (2019: £535), largely comprising website hosting fees.

However, during the year, we incurred costs of £6,218 on the most recent Trustee monitoring visit. The visit was made by one Trustee (whose costs were fully funded) and one volunteer who part financed their own costs. Further details of monitoring visit, which we consider is vital in order to ensure adequate oversight of our partners' activities, are included in the sections relating to the projects that the Trustees visited.

Reserves policy

EACP's reserves policy is, subject to exceptional circumstances, to maintain a minimum reserve of £2,000 or three months anticipated committed expenditure, whichever is the lower. At 31 March 2020, we had unrestricted reserves of £3,170 (2019: £5,166).

Inspection of accounts

As our income for the year exceeded £25,000 we are required to have our accounts inspected by an independent examiner. This service has been provided on a pro bono basis. The inspector's report is at page 11.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of EACP's Trustees by:

Pieter Lagaay, Trustee and Chairman

Date: 7 October 2020

Jennie Lawes, Trustee and Secretary

Date: 7 October 2020



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EAST AFRICA CHILDREN'S PROJECT

Registered Charity number 1136340

Accounts for the year ended 31 March 2020

The accounts have been prepared on the Receipts and Payments basis.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Clive R Ward FCA

Market Heath House, Brenchley, Tonbridge, Kent TN12 7PA

Signed:

Clive Ward

Date:

7. October 2020

Section A Receipts and payments for the year ended 31 March 2020

	31 March 2020		31 March 2019	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
Receipts				
Voluntary donations and grants	15,343	26,845	29,482	20,033
Fundraising activities		1,426		1,817
Interest on deposit accounts		1		2
Total receipts	15,343	28,272	29,482	21,852
Payments				
Grants and donations	12,353	22,283	30,254	20,044
Costs of fundraising		1,671	1,228	904
Administration		96		535
Trustee monitoring visit		6,218		
Total payments	12,353	30,268	31,482	21,483
Net of receipts/(payments) during the period	2,990	(1,996)	(2,000)	369
Accumulated net receipts brought forward at 31 March 2019 (2018)	2,892	5,166	4,892	4,797
Accumulated net receipts (payments) at 31 March 2020 (2019)	5,882	3,170	2,892	5,166

Section B Statement of assets and liabilities at 31 March 2020

	31 March 2020		31 March 2019	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
Cash at bank	5,882	3,170	2,892	5,166
	5,882	3,170	2,892	5,166

Signed on behalf of all of the Trustees of EACP by:



Pieter Lagaay, Trustee and Chairman

Date: 7 October 2020



Ros Stow, Trustee and Treasurer

Date: 7 October 2020