



EAST AFRICA CHILDREN'S PROJECT

Trustees' Annual Report and Accounts

for the year ended

31 March 2017

EACP is a Registered Charity in England and Wales (No. 1136340)

**Trustees: Pieter Lagaay, Jennie Lawes, David Lewis, Martin Sadofski, Ros Stow
2 Eastfield Crescent, Brighton BN1 8EL
www.eacpcharity.com**



Registration details and Trustees

Charity name EAST AFRICA CHILDREN'S PROJECT ("EACP")

Registered in England and Wales No. 1136340

Principal address 2 Eastfield Crescent
Brighton BN1 8EL

Website www.eacpcharity.com

Trustee name	Office	Date of appointment	Date of resignation
Pieter Lagaay	Chairman	8 March 2010	
Jennie Lawes	Secretary	20 January 2011	
David Lewis	Project officer	20 October 2016	
Martin Sadofski	Communications	11 December 2012	
Ros Stow	Treasurer	8 March 2010	



Welcome to EACP's Annual Report for the year to 31 March 2017

The Trustees of EACP are delighted to present their report for EACP's year ended 31 March 2017.

We would like to extend our warmest thanks and appreciation to the many people who donate their money or volunteer their time to EACP's work. Your support has enabled us to change lives and has provided EACP with a solid foundation to build on in future years.

In the remainder of this report we will provide you with details of our:

- structure, governance and management;
- charitable objects and how we are putting them into practice;
- achievements and those of the projects we support; and
- a review of our financial performance.

There then follow EACP's receipts and payments accounts for the year ended 31 March 2017.



Structure, governance and management

Constitution

EACP began in August 2009 as an informal organisation under the direction of Pieter Lagaay, providing support to projects in East Africa. It soon became apparent that there was a tremendous public interest in these activities and what Pieter was trying to achieve. The logical next step was to enact a more formal constitution and seek full charitable status.

EACP was constituted as a charitable trust under a Trust Deed dated 8 March 2010 and, following amendments to its objects, a new Trust Deed was enacted on 20 May 2010 (the 'Trust Deed'). EACP then successfully obtained registration as a charity in England and Wales on 14 June 2010.

Recruitment and appointment of trustees

Under the terms of the Trust Deed, EACP must have a minimum of three trustees who are appointed for a term of one year.

Pieter Lagaay who has a long and distinguished background in children's education, particularly those with special needs as well as experience with development charities in Africa, was appointed one of the first Trustees and he brought together other friends and associates with relevant professional experience to act with him. Trustees are subject to annual re-election by a majority of their fellow Trustees.

David Lewis joined us as a new trustee during the year. New trustees are provided with guidance produced by the Charities Commission, for example the publication 'The Essential Trustee', and ongoing training needs of trustees are reviewed on an annual basis.

We now have five Trustees who bring a complementary mix of development, technical, fundraising, communications and financial skills to EACP.

Governance and management

The work of EACP is directed by its Trustees, who provide their services voluntarily and are ably assisted by a group of committed volunteers. The Trustees are in regular contact and hold a monthly meeting where formal decisions are made and minuted.

We are fully aware of our obligations to our donors and the trust they have placed in us when donating funds. With that in mind, we have developed policies and procedures to minimise the risks to EACP's assets.

For example, when assessing an application for funding from a project we conduct a formal project approval process which includes an assessment of how the project falls within our charitable



objectives and is for the public benefit, the potential risks to EACP and project participants, the expected costs and the means by which the outcomes of the project may be measured.

At the conclusion of a project, or at regular intervals for ongoing projects, we conduct a formal review which will assess the project outcomes compared to those anticipated and identify lessons for the future.

We also aim to conduct a monitoring visit to the projects we support every two to three years. EACP funded a visit in May 2016 by Pieter Lagaay and Jennie Lawes to visit various projects in Kenya, Tanzania and Uganda. They were accompanied by David Lewis (at his own expense). The visit afforded a vital understanding of the existing work being carried out by our project partners as well as exploring new ideas.

Objects and activities

Objects

The charitable objects of EACP are:

- To advance the education of children and adults in East Africa for the benefit of the public through the provision of or the assistance in the provision of education, educational materials and training.
- The relief of poverty and the promotion and preservation of good health of children and adults in East Africa, through the provision of or the assistance in the provision of projects designed to improve health and welfare.

Main activities

The main activity undertaken by EACP in furtherance of its objectives is the support of projects which:

- Directly improve the health, welfare and education of disadvantaged children.
- Provide training or sustainable livelihoods for adults, particularly women and young adults who have been unable to continue in school, and indirectly improve the health, welfare and education of disadvantaged children.

EACP currently supports small, manageable projects in Kenya, Tanzania and Uganda that produce tangible outcomes for children in need. As we strongly believe that working together with local partners produces the best results, our work depends on local initiative and participation. The projects we support are managed by individuals who are working to achieve a positive change within their own communities. Together we try to find local solutions for local problems.



In addition to supporting projects directly aimed at children, we also help families and communities. Through vocational training and projects, we assist them in generating the income needed to provide for their children. From our experience, we believe that only such a comprehensive approach can lead to sustainable results.

Our projects aim to provide sustainable livelihoods to their participants. By cultivating a sense of ownership as well as promoting accountability and responsibility our projects in turn stimulate local development.

Public benefit

In exercising their duties and, in particular, in deciding upon the activities of EACP through our project approval process, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission, as required by Section 4(6) Charities Act 2006 and the Charities (Accounts and Reports) Regulations 2008.

Achievements and performance

EACP's main focus this year continued to be providing direct improvements in children's health, welfare and education, and training or sustainable livelihoods for young adults. We made grants to five organisations as described below.

Joy Children's Centre, Ruiru, near Thika, Kenya ('Joy')

EACP has provided significant support to Joy since we were set up in 2010 and the Trustees continue to be highly impressed with the dedication and resourcefulness of Joy's management team. Joy was set up by Sarah Wanjiku in September 2004. Sarah and her husband Jimnah direct and oversee Joy's activities, assisted by a team of dedicated board members with a big vision to end the vicious cycle of poverty.

Currently Joy is home to 69 children plus 16 who are away at High School during term time and return in the holidays. The number of resident children increases as Joy becomes a more renowned centre and facilities become more stretched so Joy has commenced an extension to its residential facilities which will also provide more classroom space. The Brighton Soiree Rotary Club kindly provided £1,000 towards this project.

Joy's school continues to accommodate over 300 day pupils from the local area, including a number of disabled children who are benefitting from improved mobility and educational engagement as a result of Joy's interventions.



Our main support to Joy during the year was continuation of a regular monthly contribution towards teaching and food for the primary and residential children, sewing training for young women and maintaining sanitary facilities, as well as the ongoing support for students at High School, some of whom are now in their final year. The High School costs are largely met by ring-fenced donations from a group of generous individuals.

Hope Revival Children's Centre, Musoma, Mara, Tanzania ('HRCO')

The Trustees were introduced to HRCO in 2013 and were impressed with the drive and commitment of its founders to improving the lives of children in a remote and poor area of northern Tanzania.

HRCO was set up to provide holistic care for orphans and street children including provision of their basic needs, health care, education and training, advocacy as well as HIV/AIDS prevention. HRCO also seeks to empower disadvantaged and marginalized communities through creation of an ambitious range of opportunities in education and income generating activities.

The funds we provided to HRCO during the year went to support shoemaking activities (which provide employment to young adults), providing transport to enable progress with HRCO's outreach activities and its brickmaking project, as well as assistance with medical emergencies due to a cholera outbreak and to support HRCO's very capable management as they establish various income generating activities. We also obtained a grant of £4,750 from the Sir Halley Stewart Trust for a project at HRCO to test the viability of Bio-sand water supplied filters to local communities. Results from the project to date indicate that the filters, if properly maintained, are 100% effective in producing clean, safe drinking water from six commonly-used sources of contaminated water including lakes and rivers.

St Vianney School, Uganda

The head teacher at St Vianney approached EACP during 2015 after reading about our work on our website and this is our second year of support for the organisation. This year we have funded various items of equipment for the school such as bedding and mosquito nets for the dormitories and sports equipment, as well as the first phase of the installation of water harvesting equipment. During the year, the school approached us for a loan to enable it to take part in an initiative which would provide food supplies, and repaid the loan in full in accordance with the agreed schedule. We are very impressed with St Vianney's management and look forward to providing further support in the coming year.



Nakuru Women's Empowerment Project, East Baringo, Kenya ('NWEP') and Eldume School

Our support of NWEP's initiative to keep rural girls in school at Eldume School in Northern Kenya by providing sanitary protection came to an end during the year. At the outset, the expectation was that NWEP would seek local or government funding to continue the initiative and although this has not transpired, our contact with NWEP had dwindled and we no longer felt able to provide support. We also provided Eldume School with water pumping equipment to enable river water to be collected without the need for it to be carried by the children.

The Popp Education Centre, Dar Es Salaam, Tanzania ('Popp Centre')

The Popp Centre is run by Moses Vincent and focuses on providing much needed nursery facilities to the local community. During the year we helped Moses complete the nursery building and provided funds for desks.

Faith School, Uganda

Faith School is a new partner introduced during the year by one of our volunteers who has been supporting the school for some years. The trustees visited the school during their trip and found a thriving, well run organisation which has much support from the local community but needs assistance in order to maintain school equipment. During the year we provided funds for the purchase of new bedding and mosquito nets as well as assisting the school's farming work.

Financial review

Incoming resources

EACP's total income during the year increased from £30,925 in the previous year to £37,195 this year, our highest ever annual total. The majority of income was from voluntary donations as shown in the following table:

	Year ended 31 March 2017			Year ended 31 March 2016		
	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £
Income						
Voluntary donations	32,521	19,171	13,350	21,228	16,086	10,142
Fundraising activities	4,671	4,671		9,693	4,693	
Interest	3	3		4	4	
	37,195	23,845	13,350	30,925	20,783	10,142

Almost half of unrestricted voluntary donations during the year were from individuals by regular standing order. This provides us with more than sufficient funds to meet our regular funding



commitments. Significant other unrestricted voluntary donations were grants from two trusts and a funeral collection held for a supporter of EACP.

Restricted voluntary donations largely comprised regular donations from individuals who support the Joy High School students, the grant of £4,750 from the Sir Halley Stewart Trust for the Bio-sand water filter project at HRCO and the £1,000 Rotary grant for the Joy dormitory.

Resources expended

During the year, EACP expended a total of £34,961 (compared to £31,874 in the previous year) as follows:

	Year ended 31 March 2017			Year ended 31 March 2016		
	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £
Charitable activities	32,728	23,347	9,381	29,024	18,987	10,037
Money transfer costs	50	50		32	32	
Fundraising costs	166	166		540	540	
Administration costs	143	143		110	110	
Trustee monitoring visit	1,874	1,874		2,168	2,168	
	34,961	25,580	9,381	31,874	21,837	10,037

£32,728 or 93.6% of this total expenditure went in grants and donations to the charitable activities and projects we support as follows:

	Year ended 31 March 2017			Year ended 31 March 2016		
	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £
Joy	15,025	8,593	6,432	11,645	6,608	5,037
HRCO	9,541	6,592	2,949	11,153	6,153	5,000
St Vianney	1,926	1,926		2,732	2,732	
NWEP/Eldume	2,454	2,454		2,021	2,021	
Popp Centre	2,681	2,681		1,473	1,473	
Faith	1,101	1,101		0		
	32,728	23,347	9,381	29,024	18,987	10,037

As a small charity run entirely by volunteers, we strive to minimise our expenditure on items other than direct project costs. Every two to three years, EACP pays for two trustees to make a monitoring visit to the projects we support. Flight costs of £2,168 were paid in advance during the year ended 31 March 2016 for the visit which took place in May 2016 and for which the total subsistence costs came to £1,874.



Reserves policy

EACP's reserves policy is, subject to exceptional circumstances, to maintain a reserve of £2,000 or three months anticipated committed expenditure, whichever is the lower. At 31 March 2017, we had unrestricted reserves of £3,513.

Inspection of accounts

As our income for the year exceeded £25,000 we are required to have our accounts inspected by an independent examiner. This service has been provided on a pro bono basis. The inspector's report is at page 10.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of EACP's Trustees by:

Pieter Lagaay

Pieter Lagaay, Trustee and Chairman

Date: *10 August 2017*

Jennie Lawes

Jennie Lawes, Trustee and Secretary

Date: *10 August 2017*



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EAST AFRICA CHILDREN'S PROJECT

Registered Charity number 1136340

Accounts for the year ended 31 March 2017

The accounts have been prepared on the Receipts and Payments basis.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Clive R Ward FCA

Market Heath House, Brenchley, Tonbridge, Kent TN12 7PA

Signed: Clive R Ward

Date: 10 August 2017

Section A Receipts and payments for the year ended 31 March 2017

	31 March 2017		31 March 2016	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
Receipts				
Voluntary donations and grants	13,350	19,171	10,142	16,086
Fundraising activities		4,671		4,693
Interest on deposit accounts		3		4
Total receipts	13,350	23,845	10,142	20,783
Payments				
Grants and donations	9,381	23,347	10,037	18,987
Costs of charitable activities		50		32
Costs of fundraising		166		540
Management and administration		2,017		2,278
Total payments	9,381	25,580	10,037	21,837
Net of receipts/(payments) during the period	3,969	(1,735)	105	(1,054)
Accumulated net receipts brought forward	(2,379)	7,165	(2,484)	8,219
Accumulated net receipts (payments) at 31 March 2017 (2016)	1,590	5,430	(2,379)	7,165

Section B Statement of assets and liabilities at 31 March 2017

	31 March 2017		31 March 2016	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
Cash at bank	1,590	3,513		4,786
Debtors		1,917		
Intra-fund balances			(2,379)	2,379
	1,590	5,430	(2,379)	7,165

Signed on behalf of all of the Trustees of EACP by:

Pieter Lagaay

Pieter Lagaay, Trustee and Chairman

Date: *10 August 2017*

Ros Stow

Ros Stow, Trustee and Treasurer

Date: *10 August 2017*